

Members are requested to NOTE this report and CONSIDER the recommendations

Background

Currently the Council has a burial system that has not been maintained to an acceptable level for several years. It is suggested that the Council consider moving their records to an electronic system which sits in the same suite of packages as the current finance system. However, please note this does not replace the burial ledgers which still have to be maintained under the Cemeteries Act 1977.

Software package

The system will produce:

- Deeds of Exclusive Rights (to kick in once existing book is full),
- Invoices to Residents, Funeral Directors and Stonemasons
- Next of Kin information
- Permits for new memorials and licences for other works
- Cemetery mapping
- Memorial photographs and inspection information

Fees

The cost of the package:

Cemetery Management	£ 330.00
Memorial Management	£ 295.00
Online Set up of Software	£ 350.00
1 st Year Annual Support & Maintenance	£ 385.00
For a Single user Licence	
Total	£1360.00

Annual Costs

Annual Support and Maintenance	£385.00
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Recommendation

Members to consider the purchase of an Electronic Burial System at a cost of £1360 with costs met from Cemetery Inspection budget – current annual budget available of £4,000.

Tina Jones
September 2021